

## Parks Stewardship Forum

The Interdisciplinary Journal of Place-Based Conservation

### Guidelines for Submissions

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#### Purpose of the journal

*Parks Stewardship Forum* delivers interdisciplinary information and problem-solving techniques across all topics relevant to the world's parks, protected areas, cultural sites, and other forms of place-based conservation. The journal represents all areas of inquiry relevant to understanding and management of parks, protected areas, cultural sites, and other forms of place-based conservation, including but not limited to the natural sciences, cultural resources-related disciplines, social sciences, and interdisciplinary perspectives. *Parks Stewardship Forum* will include research and scholarship in all these areas, as well as in the areas of governance, management practice, and conservation theory and history.

#### Editorial goals

We believe that effective place-based conservation requires thinking that goes beyond the horizons of a single specialty or discipline. *Parks Stewardship Forum* is all about making connections: among different ways of thinking, different ways of acting, and different ways of engaging the public. We are especially interested in submissions that:

- Spotlight multidisciplinary problem-solving techniques and results as pertain to parks, protected areas, cultural sites, and other effective measures for protecting and conserving special places.
- Explicitly link research understanding with management action. We want to highlight leading-edge conservation scholarship from the natural sciences, social sciences, and humanities whose findings are immediately useful to, and usable by, managers on the ground.
- Connect place-based heritage conservation with broader issues such as climate change mitigation and adaptation, public health, education, jobs, Indigenous sovereignty, and environmental justice.
- Take a strong point of view, clearly articulated and backed by rigorous thinking.

*Parks Stewardship Forum* is edited by a team convened by the co-publishers, UC Berkeley's Institute for Parks, People, and Biodiversity and the George Wright Society.

#### Platform

*Parks Stewardship Forum* is an open-access journal published digitally on the University of California's eScholarship platform.

#### Copyright

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## **Proposing a submission**

We welcome proposals for three departments of the journal: full-length articles for “New Perspectives” and “Advances in Research and Management,” and photoessays for “The Photographer’s Frame.”

### **Articles for “New Perspectives” (non-peer-reviewed articles)**

- Articles submitted to “New Perspectives” are evaluated solely by PSF’s editors.
- Abstract optional; if submitted, 250 words maximum
- Article: 2000–4000 words, unless prior arrangements made with editors
- Up to 5 photos, tables, and figures in combination
- Up to 10 references
- No publication fee charged

#### *Submission review process*

Articles submitted to “New Perspectives” are reviewed by the journal’s editors to confirm that they advance our purpose and editorial goals (see above) and meet a high standard of organization and written expression. Sometimes the editors will consult with others in their evaluation. We may ask for revisions before rendering a publishing decision. We do our best to give authors an answer within 8 weeks. Accepted papers undergo substantive editing, if deemed necessary, as well as copyediting.

#### *Manuscript preparation*

- *Formatting.* All manuscripts must be submitted in Microsoft Word. Keep text styling to a minimum. Do not render the title of the paper in all-caps.
- *Author identification.* The names, affiliations, complete mailing addresses, and emails of all authors must be given on a separate title page. A single Corresponding Author must be identified; all communications will go to this person alone. Include a phone number for the Corresponding Author.
- *Citations.* Use either the “Notes and Bibliography” or “Author-Date” style, as appropriate to your field/topic, as described in the most recent edition of The Chicago Manual of Style ([https://www.chicagomanualofstyle.org/tools\\_citationguide.html](https://www.chicagomanualofstyle.org/tools_citationguide.html)).
- *Tables* must be in Word or Excel and not exceed 400 words.
- *Photos and other graphics* must be in .tif, .jpg, or .png format. They must be at a resolution of at least 300 dpi when sized at approximately 480 pixels (5 inches/15 cm) wide. A separate Word document with captions must be submitted, with attributions and permissions as needed.

### **Articles for “Advances in Research and Management” (peer-reviewed articles)**

Articles submitted to “Advances in Research and Management” undergo peer review by two referees.

- Abstract required: 250 words maximum
- Article: 3000–5000 words, unless prior arrangements made with editors
- Up to 10 photos, tables, and figures in combination
- Up to 25 references
- A publication fee of US\$100 is charged for accepted peer-reviewed articles to help defray editorial costs (there is no charge unless the article is accepted; this fee is waived for GWS members)

#### *Submission review process*

Articles submitted to PSF’s “Advances in Research and Management” undergo a double-blind peer review process (the authors and reviewers remain anonymous to one another). Two affirmative reviews are required for acceptance. In cases of split reviews (one acceptance, one rejection), a third review is solicited to decide the matter. PSF’s editors work with authors to respond to requests for revisions. Accepted papers undergo copyediting. We ask reviewers to respond within 8 weeks.

#### *Manuscript preparation*

- *Formatting.* All manuscripts must be submitted in Microsoft Word. Keep text styling to a minimum. Do not render the title of the paper in all-caps.
- *Author identification.* The names, affiliations, complete mailing addresses, and emails of all authors must be given on

a separate cover page. A single Corresponding Author must be identified; all communications will go to this person alone. Include a phone number for the Corresponding Author.

- *List of possible peer reviewers.* The cover page must also include a list of 6 (six) possible peer reviewers. Give their names, job titles, affiliations, and email addresses. The reviewers cannot be colleagues working in the same park, office, or university department of any of the authors. The editors may select reviewers from outside this list.
- *Conflict of interest/funding declaration.* Finally, the cover page should also disclose any potential conflicts of interest, or if none exist, so state. All sources of funding should be disclosed. This information will be published if the article is accepted.
- *Preserving anonymity.* Take care to make sure the manuscript doesn't inadvertently disclose the authors' identity. For example, do not include an Acknowledgments section; if one is desired, it can be added after the manuscript is accepted.
- *Citations.* Use either the "Notes and Bibliography" or "Author-Date" style, as appropriate to your field/topic, as described in the most recent edition of The Chicago Manual of Style ([https://www.chicagomanualofstyle.org/tools\\_citationguide.html](https://www.chicagomanualofstyle.org/tools_citationguide.html)).
- *Tables* must be in Word or Excel and not exceed 400 words.
- *Photos and other graphics* must be in .tif, .jpg, or .png format. They must be at a resolution of at least 300 dpi when sized at approximately 480 pixels (5 inches/15 cm) wide. A separate Word document with captions must be submitted, with attributions and permissions as needed.

#### **“The Photographer’s Frame: Photoessays in Conservation”**

- 10 photographs, each with a descriptive caption that, taken together, tell a conservation story
- 500-word photographer's preface, including a title for the photoessay
- A publication fee of US\$100 is charged for accepted photoessays to help defray editorial costs (there is no charge unless the photoessay is accepted; this fee is waived for GWS members)

#### *Submission review process*

Photoessays submitted to PSF's “The Photographer’s Frame” are reviewed by the journal's photo editors to confirm that they advance our purpose and editorial goals (see above) and meet a high standard of organization, visual excellence, and written expression. Sometimes the editors will consult with others in their evaluation. We may ask for revisions before rendering a publishing decision. We do our best to give authors an answer within 8 weeks. The photographer's preface and captions undergo substantive editing, if deemed necessary, as well as copyediting.

#### *Photoessay preparation*

- Photos must be in .tif, .jpg, or .png format. They must be at a resolution of at least 300 dpi when sized at approximately 480 pixels (5 inches/15 cm) wide. Submit 10 photos—no more, no less. *Contact us before submitting and we will provide specific instructions on how to send the photos.*
- Author's identification, photographer's preface and captions. A separate Word document must be submitted containing the following: (1) the photographer's name, affiliation, complete mailing address, email, and phone number; (2) the preface (500 words maximum) with title, and (3) captions, keyed to the filename for each of the 10 photos.

#### **Where to submit**

**All submissions should be emailed to [psf@georgewright.org](mailto:psf@georgewright.org).** Please include the Reference Number in the subject line of the cover message, and include the all the required information (refer to the instructions above) in the body of the cover message. We will acknowledge receipt promptly.

#### **Questions?**

If you have questions before you submit a proposal or a manuscript, contact us. We're glad to help. Contact us at:

**[psf@georgewright.org](mailto:psf@georgewright.org)**